

# LODGE RULES

## SECTION I: NAME AND AFFILIATION OF THE LODGE

- A. The name of this lodge of the Order of the Arrow shall be the NENDAWEN Lodge, Wimachtendienk, Wingolauchsik, Witahemui.
- B. The Lodge shall be affiliated with the Allohak Council, 618, Boy Scouts of America, and shall be under the supervision of the Council Camping Committee, and the administrative authority of its Scout Executive.

## SECTION II: REQUIREMENTS AND PROCEDURE FOR ELECTION TO MEMBERSHIP

- A. The requirements for membership in this lodge are as stated in the most recent printing of the Order of the Arrow Handbook.
- B. Procedure for the Ordeal shall be as stated in the Order of the Arrow Handbook and Administration Guide for the Ordeal.
- C. Unit elections shall take place between the first day of March and the last day of May. (Amended 12/05)
- D. Unit Elections shall be held at a time and place determined by the unit leader within the time frames specified in IIC. The order shall be represented by a two-or-three member team from the lodge or chapter unit elections committee. Elections, if not provided by the lodge or chapter committees, may be performed by a troop representative team.
- E. The rules for recommending an adult to induction into the Order of the Arrow shall be in accordance with the national policy regarding this matter. (Amended 12/07)
- F. The District Chairman, Council President, Scout Executive, or members of the professional staff may recommend to the lodge executive committee adult leaders in council and district positions for consideration as candidates for induction. All requirements set forth for adult leaders in units must be fulfilled, with the exception of the camping requirements, which may be waived at the discretion of the lodge executive committee.

### SECTION III: OFFICERS, ADVISORS, AND EXECUTIVE COMMITTEE

- A. The officers of this lodge shall be lodge chief, lodge vice-chief, lodge secretary/treasurer, chapter chiefs (one for each chapter), ceremonies vice-chief, dance team vice-chief, elangomat vice-chief, Camping Promotions vice- chief, and Troop Relations vice-chief. These elected officers must be younger than 21 during the entire term of office (Amended 12/07).
- B. All officers and members of the lodge must be registered members of the Boy Scouts of America with lodge dues current.
- C. Lodge officers shall be elected at the annual Winter Banquet from a slate of nominations by a nominating committee appointed by the Lodge Chief; and, from any additional nominations from the floor at the banquet.
- D. The elected term of office is January 1 to December 31.
- E. The executive committee shall be composed of the elected officers, immediate past lodge chief, lodge operating committee chairmen, lodge advisors, camping committee member, chapter chiefs and advisors to each chapter, Scout Executive, and lodge staff advisor.
- F. The lodge adviser is appointed annually by the Scout Executive in consultation with the camping committee chairman.
- G. The lodge chief shall appoint chairmen (under 21 years of age for entire term of office) to such lodge operating committees as may be needed or required with the approval of the lodge executive committee.
- H. The lodge advisor appoints an adult advisor to each committee, in consultation with the lodge chief and lodge staff advisor.
- I. Vacancies in elected offices may be filled by appointment by the lodge chief with the approval of the lodge executive committee.
- J. Duties of lodge officers and operating committee shall be as described in the most recent edition of the Order of the Arrow Handbook and/or the Guide for Officers and Advisors.
- K. In the event the lodge chief's position is vacated, the lodge vice-chief will assume that office.

### SECTION IV: LODGE MEETINGS

- A. Lodge meetings will be held on a date specified by the lodge chief with consultation with the lodge advisor; and two weeks prior written

- notification is required by the lodge secretary to the active membership or appropriate designee.
- B. Executive committee meetings may be held at least six times per year with two weeks written notification from the lodge secretary prior to the meeting required.
  - C. Special meeting of the executive committee or the lodge may be called by the lodge chief with the approval of the Scout Executive or the staff advisor, and two weeks prior written notification required.
  - D. Each meeting of the lodge shall be opened with the obligation of the Order of the Arrow; and, shall be closed with the Order of the Arrow Official Song.
  - E. Voting. Adult Scouters, age 21 or older, do not have a vote in matters of lodge business. This is national policy and not subject to change by council or lodge.
  - F. A quorum of the executive committee shall consist of 5 voting members of the executive committee, one of which must be either the Lodge Chief or Lodge Vice Chief. Voting by proxy is not permitted. (Amended 12/07)
  - G. Parliamentary procedures shall be followed at all meetings of the lodge.

## SECTION V: FINANCES

- A. All Order of the Arrow funds shall be handled through the council service center and go through all normal council accounting procedures. (Mandated by national policy.)

## SECTION VI: DUES AND FEES

- A. There shall be an induction fee as determined by the executive committee at the time of registration for the Ordeal. Call outs performed by a lodge other than Nendawen are permitted if accompanied by written permission of the Scout Executive, or staff advisor, lodge advisor and lodge chief. However, this candidate may participate in the Ordeal ceremony only at his own lodge, Nendawen Lodge # 618. For each fee, each new Ordeal member shall receive:
  - a. Membership card with dues paid for the remainder of the year through December 31.
  - b. An Ordeal sash.
  - c. A current edition of the Order of the Arrow Handbook.

- d. A red-bordered ordeal lodge flap.
  - e. Spirit of the Arrow booklets
  - f. Meals
  - g. A red Ordeal Bead
  - h. Any other items as determined by the executive committee.
- B. Dues to this lodge as determined by the executive committee shall be collected annually by the lodge treasurer and deposited with the Council office. Dues cover the annual year from January 1 to December 31. Dues may be received at any OA function.
- C. Inactive members may be restored to active lodge membership status by paying one year's back dues plus the current year's dues.
- D. A lodge budget is formulated and approved at the first executive committee meeting scheduled after election. Any expenses not budgeted must have prior approval by the executive committee.

#### SECTION VII: BROTHERHOOD MEMBERSHIP

- A. Completion of Brotherhood membership shall be in accordance with the requirements in the current printing of the Order of the Arrow Handbook.
- B. There shall be a membership fee as determined by the executive committee prior to registration. For such fee the members shall receive the following:
- a. A brotherhood sash
  - b. A yellow bordered brotherhood lodge flap.
  - c. A membership card marked Brotherhood.
  - d. Meals.
  - e. A yellow brotherhood bead.
  - f. Any other items as determined by the executive committee.

#### SECTION VIII: THE VIGIL HONOR

- A. Attainment of the Vigil Honor shall be in accordance with the requirements in the current printing of the Order of the Arrow Handbook.
- B. All decisions pertaining to the Vigil Honor Membership shall be made by a Vigil Committee appointed by the lodge chief.

#### Lodge Rules

1. Selection of the Vigil Honor Committee shall be congruent with national policy. (Amended 12/07)
2. Voting members of the Vigil Committee shall be under 21 years of age.

3. Vigil Honor members receive a sash, certificate, Vigil Honor membership card, a white Vigil bead, a blue bordered Vigil lodge flap.

#### SECTION IX: AMENDMENTS

- A. These rules shall be subject to amendment at any regular or special meeting of this lodge; provided, such amendment has been submitted in writing to the executive committee at least one month prior to such meeting and, that due notice has been sent to all active members at least two weeks prior to such meeting. A two-thirds majority vote of the members present shall be required for passage of the amendment.
- B. All lodge rules must be in harmony with the national policies of the Order of the Arrow as set forth in the latest edition of the Order of the Arrow Handbook and Guide for Officers and Advisors.

#### AMENDMENTS

1. The lodge totem shall be that of a bear holding a salmon.  
(12/05)
2. In the event that a secretary/treasurer is not elected into position, the lodge vice-chief may assume those responsibilities until a willing arrowman can be found to assume the responsibilities. (12/05)
3. Order of the Arrow merchandise cannot be purchased from this lodge by non-dues-paid Order of the Arrow members or by non Order of the Arrow members. (12/05)
4. In order to purchase lodge flaps of a specific honor from this lodge, the member purchasing the lodge flap must be of that honor or of a higher honor. (12/05)

11/12/90

12/28/91

12/11/99 Revised

12/10/05 Amended/Revised

12/11/07 Revised